



WEST POINT CITY

JOB POSTING

Alt. Crossing Guard

POSTING DATE: July 2020
CLOSING DATE: Open Until Filled and May Close at Any Time. Applications will be reviewed as received.
POSITION: **Alternate Crossing Guard**
FLSA: Part-Time, Seasonal
HOURS: **Alternate Position on as-needed-basis; hours worked will vary - max hours: 10+ hours/week**
SALARY RANGE:

<u>Position</u>	<u>Season 1</u>	<u>Season 2</u>	<u>Season 3</u>	<u>Season 4</u>	<u>Season 5</u>
Crossing Guard	\$ 10.40	\$ 10.92	\$ 11.47	\$ 12.04	\$ 12.65

DUTIES AND RESPONSIBILITIES: This is a part-time, "at-will", **alternate**, seasonal, non-exempt position working under the general direction of the Community Development Director.

- Responsible for the safety of pedestrians while directing them across streets after assessing traffic flow to allow for visibility and safe crossing.
- Communicates crossing rules and regulations to students and ensures their understanding for optimal safety. Alerts motorists that pedestrians are in the process of using the designated crossing zones and to slow down and follow traffic laws.
- Supervises and encourages safe behavior by all pedestrian traffic.
- Observes and reports any incidents or conditions that present a potential safety hazard to the pedestrian, drivers, or crossing guard.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Must be punctual and dependable
- Working knowledge of general traffic laws and safe pedestrian behavior.
- Ability to communicate instructions, recommendations, and ideas both clearly both verbally and in writing to children and adults.
- Ability to maintain a good working relationship with fellow employees, supervisors, children, parents, and the public.
- Ability endure prolonged periods of standing/walking.
- Ability to use good judgement and maintain a high degree of maturity.
- Must have great attitude and great customer service skills.

MINIMUM REQUIREMENTS:

- 18 years or older.
- Must pass background check and drug screening
- Education: Graduation from High School or have obtained GED

PHYSICAL DEMANDS:

- Working environment is usually outside where exposure to various climactic situations is probable, including cold and hot temperatures
- May require muscular strain involved in such activities as walking, standing for long periods of time, stooping, sitting, reaching, talking, hearing, and seeing.
- Mental application utilizes memory for details, verbal instruction, emotional stability, discriminating thinking, and creative problem solving.
- There may also be some mental or emotional stress related to high stress traffic situations

Reasonable accommodations may be made to enable an individual to perform the essential functions

HOW TO APPLY: West Point City Employment Application must be submitted for consideration. Application, resume and any other accompanying documents should be submitted via email to hr@westpointcity.org. Applications are available online at www.westpointcity.org.

****Equal Opportunity Employer:** The Human Resources Office will provide reasonable accommodations for any applicant during the examination and selection process. If you, due to disability, need any assistance to do such, please call 801-776-0970. West Point City does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment of the provision of services.

****Disclaimer:** The above statements describe the general nature, level, and type of work performed by the employee(s) assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified.